

# Continuing Education



Frequently  
Asked  
Questions

## **HAVE I ALREADY COMPLETED MY CE REQUIREMENT?**

If you are not sure whether you have completed your CE for this cycle, you can check on your continuing education completion status by calling the MREC at (573) 751-2628 or visiting their website and following the directions below...

- Go to: <https://renew.pr.mo.gov/realestate-licensee-search.asp>
- Leave the field titled "Profession Name" set to "All"
- Select "Licensee Name"
- Enter in your name as "Last, First"
- Click on "Search"
- Choose your record from the list and click on "Detail"
- Under your licensee information will be listed "Continuing Education Information"
  - Each CE course that you have completed will be listed
  - You need 12 credit hours with at least one course listed as a "Core" course

**PLEASE NOTE:** If your record says "You have not authorized CE information to be posted," you have chosen to not publicly share your CE information on the MREC website and you will have to call the commission at the number listed above to get that information. You can change this by downloading a CE Consent form, by clicking where it says "Please print this form..." and mailing it to the MREC.

**ALSO NOTE:** It can take 10-15 days for your completed CE to appear on the MREC website.

## **WHAT IS MY REAL ESTATE LICENSEE NUMBER?**

When you take online CE courses, you may be asked to provide your real estate licensee number or social security number. We do not recommend sharing your social security number. If you are not sure what your licensee number is, you can look it up by following the directions below:

- Go to: <https://renew.pr.mo.gov/realestate-licensee-search.asp>
- Leave the field titled "Profession Name" set to "All"
- Select "Licensee Name"
- Enter in your name as "Last, First"
- Click on "Search"
- Choose your record from the list and click on "Detail"
- Under your licensee information at the top of the page will be listed your licensee number.

## **WHAT IS THE DEADLINE TO COMPLETE CE?**

The deadline for renewal of salesperson's licenses is September 30<sup>th</sup>, 2018 (or next even numbered year) and for broker's licenses the deadline is June 30<sup>th</sup>, 2018 (or next even numbered year). You must have completed your CE prior to these deadlines.

### **DO I NEED MY CE CERTIFICATES?**

Unless your paper renewal form that you received from the MREC specifically requests that you send in your CE certificates, you only need to keep them for your records. Always keep copies of your CE certificates in a safe place. If you have misplaced your certificates, there is a \$10 charge for replacement of each certificate and it may take up to 2 weeks to receive the replacement.

### **WHAT ARE MY CE COURSE OPTIONS?**

To check which CE options we currently have to offer visit our website at [www.CBGSchool.com](http://www.CBGSchool.com) and click on "Continuing Education". Our ONLINE CE is always available... The online 4-Course Bundle, which includes all 12 required credit hours, is only \$47. We also offer individual online courses for \$20 each. To sign up for online CE go [HERE](#) and click on "register"... Then at the bottom of the page check "I accept the terms..." and then either choose the 4-Course Bundle or one of the individual courses listed at the bottom of the page.

### **NEED HELP OR HAVE QUESTIONS?**

At any time, if you have questions or need information, please do not hesitate to give us a call at (314) 298-5081 extension 4 or contact us [HERE](#). We are here and happy to help. If you are having technical difficulties with the online website, or have forgotten your online account username or password, please contact our website helpdesk at (515) 321-2276.

### **ADDITIONAL QUESTIONS ABOUT CE OR RENEWAL?**

For more information about CE or license renewal please contact the Missouri Real Estate Commission (MREC).

Phone: (573) 751-2628





Email: [realestate@pr.mo.gov](mailto:realestate@pr.mo.gov)

Website: [pr.mo.gov/realestate.asp](http://pr.mo.gov/realestate.asp)

Download the MREC Renewal Information PDF [HERE](#).

**DO NOT DELAY...** Avoid the rush and be sure to complete your CE ASAP!



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